

Task	Type	CH2M Approach, if determined	Comments	Estimated LOE	2016 Priority	2017 Priority	Approved Date	Comments
FSE edit list issue	Maintenance	Issue found by Rebekah	Admin site can't edit all FSE records, only ones entered manually	4	Not determined, new task	1		
Add the Grease Haulers to the record lookups and admin reporting	Enhancement		Needs to be added like FSE since changed functionality to match FSE	8	Not determined, new task	1		Needed on admin side only. Not necessary on the public side - see request for a public certified hauler list below
Admins print certificates from lookup results	Enhancement	Should be able to reuse the code and logic built for the users to add a column to the search results on the admin pages to print certificates as well	Add ability to reprint certifications for administrators when they look up a user	4	Was on hold in 2016	1		
Have all lookups that filter the records where it filters for the string anywhere in the filter	Enhancement	Fix query to use LIKE statement instead of =	Use FSE first name as example for how to implement	2	2	1		
On the location where you can 'Add' employer to profile, bold the text about employer not being found so more visible and/or move it to a more visible location	Maintenance		Might be placed in current location due to styling of page – could be problematic to move if page rendering dynamically	1	2	1		See new related task below for public hauler report
Add hashed passwords functionality to HRFOG	Enhancement	Use the same functionality that currently exists in SSORS and apply to PARS		6	3	2		
Archive expired users with emails only.	Enhancement	Recommend marking as In-active and not removing from database.  LOE will be determined after figure out approach.	Only completely removing them from the database and server will reduce storage space required. So we'd have to come up with an archive process and then do the archive periodically and complete remove from database/server. Right now, the size of our database is only 7.34 MB so I am not super worried about it. For performance, if we just add the ability to mark the users as In-Active, that will help with the full user list. I can also add an option to Full User to show 'All' or 'Only Active' as well.		Not determined, new task	2		If database size is not an issue, keep as is. Purging can than be done manually through PDC/CH2M on an annual basis.  See new related task below for reporting option
Add expiration and exam type to notification emails.	Enhancement	Right now just generic because of how the data is pulled.		8	Not determined, new task	2		
Add a filter by user ID for all record lookups – FSE, Hauler, FSE business	Enhancement	Use same logic as other filters, just apply to ID		4	2	2		
Add a text box to force users to re-enter their email when registering for site	Enhancement		Provides a form of validation that they entered the email correctly – help reduce mistakes	3	2	2		
Remove 'Employments' table from database and application if not in use.	Maintenance			2	Not determined, new task	3		
Remove old user 'Company' fields from database and application	Maintenance		These used to be used by grease haulers but no longer needed since implemented new grease hauler company functionality.	2	Not determined, new task	3		

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Provide an export in administrative site for user names that don't look like valid emails	Enhancement	Could use missing "@" or "." To check for these – may not catch all errors		2	Was on hold in 2016	3		
Add easy ability to clean up business listings	Enhancement	LOE will be determined after figure out approach.	Revisit this after the QCs are implemented – PDC can probably do this manually		Was on hold in 2016	3		
Create QC for data issues like duplicate emails, blanks in name, invalid emails	Enhancement	Just create the QCs and add to options for current Excel reports for administrators	HRPDC will decide what QC to create and implement	8	1	3		
Combine 'Profile' and 'Get Certified' pages	Enhancement		This is to simplify and streamline the user experience and certification tracking	8	2	3		
Change the 'retake' test functionality to be icons instead of text and use images on icons that communicate test clearly	Enhancement		PDC provided icon samples	4	2	3		
Provide a data dump of all data to HRPDC administration in access database with relationships (queries) so they can review data and determine what QCs they would like to implement	Maintenance	Include select distinct of grease haulers listed in user accounts since grease hauler table not currently utilized		4	3	3		
Look into business listings for standardization	Enhancement		Brent mentioned Factual.com as an option he uses – would have to research how data would be integrated and maintained	12	3	3		
Provide locality accounts with access to the "ALL" option under FSE and FSE Worker List report which will run faster and return only certified users.					New task	Depends on required hours		
Force user to search for a FSE before displaying option to manually add a business listing			Can the option to add a new business (FSE in particular) appear only after an initial search is completed by the user? That way users are forced to look for an existing FSE listing before they can add something new to the database		New task	Depends on required hours		
Allow users to add business listing during profile creation	Enhancement		Currently only available after passing a test. Will assigning before impact any reports, searches, etc.?		New task	Depends on required hours		
Move change password button lower on page	Enhancement		Can be confusing for users to see this immediately upon logging in. Also, doesn't need to be so prominent		New task	Depends on required hours		
New Certified Hauler Report	Enhancement		Localities would like to have a report for the public to view that shows certified hauler companies. Best solution may be an Admin report of the hauler table that HRPDC staff can QC for edits and then have CH2M post on site as PDF. There are probably too many errors in the tables to have this process automated.		New task	Depends on required hours		
Redirect email when site is down	Enhancement	Have to create the page and then set up the redirect		4	Not determined but put on hold when LOE provided	No longer necessary - REMOVE		

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			Total LOE (not including tasks not yet estimated):	82				